

## Amber Wright

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**From:** Dorothy Wallis <dwallis@ctlm.org>  
**Sent:** Friday, January 6, 2017 12:05 PM  
**To:** Jeanine LeBlanc  
**Subject:** Re: 2000224936 Caring to Love Ministries approved contract

Good afternoon Ms. LeBlanc,  
Thank you so much for emailing our approved contract. I look forward to working with you on this initiative; stay warm.

Best Wishes  
Dorothy Wallis

Sent from my iPhone

> On Jan 6, 2017, at 11:54 AM, Jeanine LeBlanc <Jeanine.LeBlanc.DCFS@LA.GOV> wrote:  
>  
> Ms. Wallis:  
>  
> We are pleased to provide you with an approved copy of your contract with the Louisiana State Department of Children and Family Services.  
>  
> As a reminder, the contractual requirements and specifically your organizations' obligations are identified in the Statement of Work as made of a part of this contract. We encourage you to review the conditions and provisions as identified throughout this document thoroughly to ensure you are familiar with its contents.  
>  
> We have received your October and November 2016 invoices and will process them as soon as possible. Please be reminded that all invoices and monitoring reports are due in this office no later than the 15th of the month following the month of service.  
>  
> I am designated as the contract monitor.  
>  
> If you have any questions please call me at (225) 342-5417.  
>  
> Sincerely,  
>  
> Jeanine LeBlanc  
> Jeanine LeBlanc  
> ES Program Consultant  
> Dept. Children and Family Services  
> 627 North Fourth Street, 5-321  
> Baton Rouge, LA 70802  
> Jeanine.LeBlanc@la.gov<mailto:Jeanine.LeBlanc@la.gov>  
> Office 225-342-5417  
> Fax 225-342-2536  
>  
> <2000224936 Caring to Love Ministries approved contract.pdf>